



Visitation Supervisor Job Description

Patty's Hope is seeking a few individuals to join our team as visitation supervisors.

Patty's Hope provides practical help, hope, and healing for biological mothers of children in foster care. We partner with local organizations and the Christian community to implement a holistic, individualized program with a focus on four areas: Housing Advocacy, Trauma Care, Life Skills, and Healthy Community. Through this trauma-focused program, Patty's Hope aims to honor Jesus by seeing clients transformed mentally, physically, and spiritually; leading to lifelong health and stability.

Part of our services include supervising visits between biological families and their children. We are looking for an individual who loves the Lord and who could facilitate these visits.

Job Title

Visitations Supervisor

Responsibilities

- Facilitate any of our four types of visitations offered to families.
 - Monitored visitations: Checking in on how the visit is going from time to time.
 - Supervised visitations: Sight and sound visitation
 - Guided visitations: As above, plus guiding a parent through the visit where needed.
 - Therapeutic visitations: As above, but 15 minutes before and after the visit for parent preparation and reflection.
- Follow safety guidelines to ensure a safe visit for both child/ren and family members.
- Interact with foster care workers if any concerns need to be addressed from the visit.
- Write a monthly report.
- Ensure visitation spaces are left clean and tidy.

Visitations usually take place in our visitation and office space at Christ Presbyterian Church on Dickens Road but could also be at another location depending on the requirements of the Department of Social Services. Visits usually last between one and two hours, with therapeutic visits requiring the extra 15 minutes before and after visits.

Qualifications

- Demonstrated commitment to Christ as expressed in the Statement of Faith. (found on our website at <https://www.pattyshope.org/statement-of-faith>)
- Regular participation in the life of a church that also aligns with the Statement of Faith.
- Parenting experience preferred.
- Experience working (volunteer or employed) with similar population groups (homeless, low-income, foster care, etc.).
- Good verbal and written communication skills
- This position requires some flexibility as some weeks are busier or slower than others
- Able to provide own transportation
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Personal Characteristics

- Demonstrated professionalism, emotional maturity, and stability.

- Develop and maintain healthy working relationships with other staff members, clients, and members of the community.
- Passionate about Christ, possessing a deep, growing relationship with Jesus with a servant attitude.
- Healthy, maintaining a well-balanced personal lifestyle – a model of the gospel
- Must have a caring heart as these families have walked a very difficult road,
- Discernment, wisdom and courage to know if a visit needs to end due to an unsafe situation, and then end it appropriately and safely
- Grit to hear the realities of what these women have been through in their lives that has led them to the point of having their children removed

Accountability

The visitation supervisor shall be directly accountable to the program manager.

Position Status

This is a W2 part-time staff position.

Availability

As this is a relatively new initiative for Patty's Hope that we hope grows, we cannot be sure how many hours with position will require. However, we estimate between 1 – 5 hours/week.

The visitation supervisor will need to be available to complete position responsibilities primarily during weekday hours and in particular afternoons but should have some evening and weekend flexibility as needed if a visitation is requested for that time. However, we are a family comes first organization and believe our first priorities are to our own families. Therefore, we encourage boundaries when accepting to schedule a visit.

Compensation

\$25 per hour

NOTE: Vacation pay, sick pay, retirement/401 plans and health insurance are **not** offered.

References and Background Checks

We request contact information (email or phone) for two references:

1. From a senior leader, elder or pastor from your church. Preferably someone who knows you well and has seen you perform in a serving capacity.
2. From someone who can speak to your character and is familiar with your character, heart and work ethic.

If you are offered this position, we will request permission to perform a background check.

Thank you so much for considering this position with Patty's Hope. If interested, please contact Peter at 804-882-4789 or peter@pattyshope.org for further details.